

Employers' Guide to the Periodic Commuting Arrangement (PCA) Application Process

FOR ENTRY INTO SINGAPORE



Applications for the PCA will open on **10 August 2020, 1200 hours**, and are processed on a first-come, first-served basis.

Applications for the PCA must be made by Singapore-based companies on behalf of their Malaysia employees intending to enter Singapore under this scheme.



Employees must:



Be a Citizen or Permanent Resident of Malaysia, and hold a valid Singapore work pass.



Agree to spend **at least 90 days** in Singapore.



Travellers are to enter Singapore on their approved date as stated in the application, starting from **17 August 2020**.

Pre-arrival

Employers to submit the PCA application on behalf of their employees (i.e. traveller).



The full list of required information needed for application can be found [here](#).

The application must be submitted **at least 7 days** prior to the intended date of entry. Please ensure that employees bring along their work pass.

Arrival in Singapore



If employees do not have their personal vehicles, employers must ensure appropriate transport arrangements for their employees to travel between the immigration checkpoint and their SHN place of residence.

Public trains and buses are prohibited for this purpose. Only taxis/private-hire vehicles or cohorted company transport are allowed. The full list of transport guidelines can be found [here](#).

Post-arrival

Upon entry into Singapore, all approved travellers must:



Carry out **Stay-Home-Notice (SHN)** of **at least 7 days¹** at his/her declared accommodation until tested negative for COVID-19, whichever is later. They must remain in their SHN place of residence at all times.

Travellers must undergo **COVID-19 PCR test**.



• The assigned date and location of the test will be sent to the employer's email and mobile number declared in the application.



• Travellers must present their work pass and a copy of their COVID-19 PCR test confirmation email.



• The traveller is prohibited from using public trains and buses to travel to the swab test centre.



• Travellers must abide by prevailing local public health requirements and safe distancing measures throughout the duration of their stay.

¹Please adhere strictly to the guidelines stated in your SHN letter issued upon arrival in Singapore.

Information correct as at 3 August 2020.

REQUIREMENTS FOR MALAYSIAN WORKERS RETURNING FOR SHORT-TERM HOME LEAVE IN MALAYSIA

- To obtain PCA Pass from Singapore Authority as a proof during immigration clearance at Malaysian Point of Entry.
- Travellers **must install, register and activate MySejahtera** mobile application before departure.
- Travellers to undertake COVID-19 PCR test within 24 hours post-arrival in Malaysia, at own cost.
- While waiting for the COVID-19 PCR test result, traveler is required to self-isolate and adhere to the health guidelines set by Ministry of Health Malaysia.
- If tested negative, travelers are required to visit the nearest government health facility to be exempted from the 14-day Home Surveillance Order (HSO).