



EDUCATION SECTOR

Unofficial Translation



Preschool, primary, secondary and post-secondary levels include

Operating time

7.00am - 4.00pm

Student Attendance Time

7am - 2pm

Capacity of Students and Employees

- Student Ting. 5 & 6
- 100% employees

- School sessions for classes Exam only (SPM, SVM, STPM and STAM) when school opens
- *Home-based Learning*
- Online co-curricular and co-curriculum competitions

ACTIVITIES AND PROTOCOLS

Unauthorized activity

- Please refer to the list of prohibited activities

Standing instructions

- Adhere to the Guidelines for Opening of Post-CPP Schools

Action	Short Description
Social distancing	Ensure 1-meter social distancing in a classroom / cafeteria / school cooperative
Usage <i>Hand Sanitiser</i>	Require use of hand sanitizer or provide hand wash area with soap
Take and record the temperature teachers, students and citizens schools and contract workers, cleaning and sanitation customers and customers	Retrieve and Record the Temperature of Teachers, Students and School Members as well contract workers at a gate or school assembly site
	Cleaning contract workers do the cleaning according to the MOH guidelines
Table layout	The distance between the tables is 1 meter



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Staff and management of MOE

Includes

- Work in the office
- Service counter at PPD / JPN / KPM
- Online meetings for meetings exceed 10 people
- Training / Courses / Briefings of online staff and teachers

Unauthorized activity

- Please refer to the list of activities prohibited

Standing instructions

- Comply with any Guidelines or Malaysia Official SOP issued by the Government

Operating time

7.00am - 6.00pm

Time of Employment Attendance

7am - 6pm

Employee Capacity

100%

ACTIVITIES AND

PROTOCOLS

Action

Short Description

Social distancing

Ensure 1-meter social distancing while in the meeting room / service counter / elevator

Use of Hand Sanitizer

Require use of hand sanitizer or provide hand wash area with soap

Take and record body temperature of Workers and Visitors / Clients of teachers, students and students as well as well as contract cleaning workers at the gate or assembly site contract workers, visitors and school customers

Cleaning and Sanitation

The contract workers are doing the cleaning as in the contract