SCHOOL & PROFESSIONAL SERVICES

Includes

All professional and professional services that are the chain of the economy

All activities are allowed except

Please refer to the items listed in the Prohibited Activities List.

Standing instructions

- Subject to the rules of the local authority.
- Operation in the area is not allowed.
- Comply with relevant body corporate and professional bodies.

Operating time	Up to 24 hours	Customer Attendance Time	9am - 6pm	Employee Capacity	100%

ACTIVITIES AND PROTOCOLS

Action	Short Description
Disease prevention & prevention protocols.	• Employers must provide workplace protocols that include surveillance of the disease and prevention of the spread of infections in accordance with the standards set by the Ministry of Health Malaysia.
Health screening.	• Provides a body temperature scanner or thermal scanner. • Perform screening to detect Covid-19 related symptoms such as fever, cough, sore throat or shortness of breath daily. • Screening should be done daily at the entrance of the premises.
Health reports (on the premises and accommodation provided by the company).	• All employers are required to contact the nearest health office if any employee is suspected of having COVID-19 symptoms • Employees who have a body temperature of 37.5 ° Celsius or show any symptoms should be referred to the nearby Panel Panel Clinic or Health Clinic. • Such employees are not allowed into the company's premises.

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ACTIVITIES AND PROTOCOLS

Action	Short Description
Eradication & disinfection of premises	• The sanitation and cleaning process should be carried out three (3) times a day especially in common spaces such as: ❖ lobby, elevator, cafeteria, meeting room, prayer room, bus / transport staff, center indoor recreation, toilets and garbage / trash cans. • The company must carry out the disinfection sanitation process at the factory / premises each time before the shift or operation begins. • The company must provide hand sanitizer at the entrance, all common areas and other places within the plant / premises.
Imprisonment social and procedure employee health safety	• The use of face masks by every employee is encouraged. • Ensuring guidelines for social incarceration best practices are provided such as the 1 meter mark on floors, desks and chairs and are implemented specifically at: ❖ areas such as the cafeteria / canteen, meeting room, prayer room, hall multipurpose hall and others.

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ACTIVITIES AND PROTOCOLS

Action	Short Description
Ethics in the general area of the premises	• On-premises prayer facilities and places of worship should be regulated by social incarceration at a time. • The canteen / cafeteria operation is allowed with a 2 meter incline between the tables. • Dining times should be carried out in stages depending on the suitability of the company.
Office vehicles	• Office vehicles should undergo the process of disinfection and disinfection every time they are used. • Private vehicles are encouraged for personal hygiene by employees in accordance with appropriate procedures.

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ACTIVITIES AND PROTOCOLS

Action	Short Description
Emergency Response	• Companies need to establish an Emergency Response Protocol Committee for the preparation and implementation of procedures for managing emergency cases (Covid-19 infection or infection investigations). • The Company is responsible for the full costs of the employee screening, if deemed necessary. • The cost of disinfection and disinfection should be borne by the company.

Note: Companies can only improve this protocol as appropriate but any flexibility is not allowed at all.