



OPERATIONAL ARCHITECTURE ACTIVITIES

All activities are allowed except

Please refer to the items listed in the list of prohibited activities

Operating time

9am - 2pm

Customer Attendance Time

9am - 2pm

100% Employee Capacity

ACTIVITIES AND PROTOCOLS

Action	Short Description
Wear a face mask	<ul style="list-style-type: none"> Workers are required to wear face masks. Customers are encouraged to wear face masks.
Employee health	Employees are not allowed to enter the office if their body temperature is above 37.5 degrees <i>Celsius</i> and above.
Social incarceration	Ensure 1-meter social incarceration while dealing.
Use of hand sanitizer	Require use of hand sanitizer or provide hand wash area with soap.
Cleanliness of the premises	The sanitation and cleaning process should be carried out before and after the operation.



CREDIT CREDIT ACTIVITIES

All activities are allowed except

Please refer to the items listed in the list of prohibited activities

Standing instructions

Credit Financing Guidelines issued by MCMC.

MOH standard operating procedures; SOP BOMBA; SOP POLIS

Directions from the National Security Council (MKN) from time to time.

Operating time

8.30am to 5pm

Customer Attendance Time

9am - 4.30pm

Employee Capacity 50-70%

ACTIVITIES AND PROTOCOLS

Action	Short Description
Wearing a Mask	Employees need to wear a face mask and customers are encouraged to wear a face mask.
Workers' Health	Employees are not allowed to enter the office if their body temperature is above 37.5 degrees Celsius and above.
Social incarceration	Ensure 1-meter social incarceration while dealing.
Use of Hand Sanitizer	Require use of hand sanitizer or provide hand wash area with soap.
Cleanliness of the premises	The sanitation and cleaning process should be carried out before and after the operation.